

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

January 21, 2020

The meeting was called to order at 9:00 a.m., and adjourned at noon.

Board Members present: Dave Nordaune, Jeffrey Lopez, Jim Dahlvang, Matt Gilbertson,
Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Lisa Schultz, Special Services Supervisor
Becky Deterling, Children/Family/Behavioral Health Supervisor
Michelle Trulock, Financial Assistance Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Angela Arndt, Circle Sentencing

- A. On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously approved the amended Agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of December 17th, 2019.
- C. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the election of Matt Gilbertson as the Chair of the Chippewa County Family Services Board for 2020.

On a motion by Commissioner Lieser, seconded by Commissioner Dahlvang, the Board unanimously approved the election of Dave Nordaune as the Vice-Chair of the Chippewa County Family Services Board for 2020.

- D. On a motion by Commissioner Lieser, seconded by Commissioner Dahlvang, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$384,856.18
Transfers	\$ 14,800.15
Social Service Payments	\$ 78,691.74
Service Arrangements	\$113,689.96

- E. Contracts:
 - The ISD #2853 (LqP Valley) Foster Care Transportation Contract was tabled until February Board.

- On a motion by Commissioner Lieser, seconded by Commissioner Nordaune, the Board unanimously approved the Lutheran Social Services Memorandum of Understanding.

F. Personnel Actions:

1. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the Certification after Probation for Morgan Roiger & Kelsey Nelson, Social Workers, C, F, & BH Unit, effective date January 15, 2020.
2. On a motion by Commissioner Lieser, and seconded by Commissioner Dahlvang, the Board unanimously approved the annual performance review for Patrick Bruflat.

G. General Business:

1. Agency Donations:

Lopez, the
Champion's Program

On a motion by Commissioner Nordaune, seconded by Commissioner Board unanimously accepted the donation of \$200.00 for the from Minnwest Bank.

2. Emily Baerenwald, new Social Worker, was introduced to the Board.
3. Angela Arndt was present to give a report on Circle Sentencing activities.

H. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department. On a motion by Commissioner Nordaune, seconded by Commissioner Lieser, the Board unanimously approved up to six weeks unpaid leave for Emily Baerenwald.

Becky Deterling reviewed activities in the Children, Family, and Behavioral Health Department.

I. Director's Report

Patrick Bruflat reviewed Agency activities.

J. Board Reports:

Chippewa Enterprises, Inc. activities were reviewed.

West Central Industries - no report.

Woodland Centers activities were reviewed.

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health activities were reviewed.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.
Circle Sentencing/Mentoring Program activities were reviewed. (See Item G.3)
Out-of-Home Placement Taskforce activities were reviewed. (See Item G.3)

K. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at noon.

 /Matt Gilbertson/
Chairman, County Family Services Board

Attest: /David Nordaune/
Vice Chairman