

## **REGULAR BOARD MEETING OF FEBRUARY 15, 2022**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, February 15, 2022 at 10:30 a.m. in the Courthouse in Montevideo, Minnesota. Commissioners present were Matt Gilbertson, Candice Jaenisch, and David Nordaune. Commissioners David Lieser and Bill Pauling were absent.

Commissioner Gilbertson called the meeting to order and requested any changes to the agenda. Sr. Deputy Auditor/Treasurer Molly Barborek indicated there were additional accounts payable added to the Consent Agenda. Commissioner Nordaune moved, second by Commissioner Jaenisch to approve the amended agenda. The motion passed by a unanimous vote.

Sheriff Derek Olson appeared before the Board requesting the purchase of “I am Responding”, a County wide paging system. The system will allow page to text to all emergency personal, in addition to the page. The quote received by Sheriff Olson was \$3,580/year for a 3-year contract, or \$3,440.00/year for a 5-year contract. Sheriff Olson recommended the 3-year contract for a discounted total of \$10,455.00, and that he would like to test the system for 3 months before purchasing. Commissioner Nordaune moved, second by Commissioner Jaenisch to approve the request for the 3-year contract, upon completion of the 3-month testing period. Motion passed by unanimous vote.

County Assessor Bonnie Crosby provided an update of the hiring process for a new Assessment Tech. Crosby asked the Board to allow for her to renew contracts at a 2-year period. This change will get all contracts on the same duration going forward. The Board would like to see a listing of the contracts. This request was tabled until more information is obtained.

County Assessor Crosby also requested a step increase for Deputy Assessor Appraiser I due to meeting the qualifications to become Income certified. The Board requested that Assessor Crosby work with (ATC) May in reviewing the salary survey that was completed in 2021, to verify the Assessment Tech I job description. This request was tabled until more information was obtained.

County Engineer Jeremy Gilb met before the Board to provide an update of highway projects and request additional accounts payable to Evergreen Land Services Co in the amount of \$2,359.84. Commissioner Nordaune moved, second by Commissioner Jaenisch to approve the additional accounts payable. Motion passed by unanimous vote.

County Engineer Gilb recommended that the Board reject all bids that were received for the 2022 County Graveling Project. Gilb would like to make revisions to the bidding document and re-bid the project. Commissioner Nordaune moved, second by Commissioner Jaenisch to make the revisions and re-bid the project. Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Jaenisch to enter a closed session to conduct the annual performance evaluation of Mr. Buseman. Motion passed by unanimous vote.

Motion by Commissioner Jaenisch, second by Commissioner Nordaune to open the public meeting. Motion passed by unanimous vote.

Motion by Commissioner Jaenisch, second by Commissioner Nordaune to accept the satisfactory performance review of Mr. Buseman and authorize a step increase to Grade 7, step 9, retro to February 1, 2022. Motion passed by unanimous vote.

Soil and Water Conservation District representative Zach Bothun appeared before the Board and gave an overview of the Hawk Creek-Middle Minnesota One Watershed One Plan.

Bothun also informed the Board that Chippewa County would need to adopt the following resolution:

WHEREAS, Chippewa County has been notified by the Board of Water & Soil Resources that the Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan was approved at its regular meeting held on January 26, 2022;

and WHEREAS, partners must adopt and begin implementing the plan within 120 days of the date of the Order in accordance with Minnesota Statutes §103B.101, Subd. 14 and 103B.801, and the One Watershed, One Plan Operating Procedures.

NOW THEREFORE, BE IT RESOLVED, that Chippewa County hereby adopts and will begin implementation of the approved Hawk Creek-Middle Minnesota Comprehensive Watershed Management Plan for the area of the county identified within the Plan.

Commissioner Jaenisch moved, second by Commissioner Nordaune to adopt the resolution. Motion passed with unanimous vote.

Mr. Bothun also requested to approve and Implement the Joint Powers Agreement for the Central Minnesota River Watershed Partnership. Commissioner Jaenisch moved, second by Commissioner Nordaune to approve and adopt the Joint Powers Agreement. Motion passed by unanimous vote.

Commissioner Nordaune moved, second by Commissioner Jaenisch to approve the following items on the consent agenda.

Approve the minutes of the January 18, 2022 regular meeting

Credit Card for New Hire Sheriff Deputy Marcus Bruflat

Out-of-State Travel Request

Clara City Per Capita EDA Request

Accounts Payable

Additional Accounts Payable

Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

6W Community Corrections	\$208,444.55
Anoka County Human Services	2,375.00
Brookside Senior Living	4,186.08
Cenex	12,631.19
Cenex	3,387.14
Chippewa Co Soil & Water Conservation	7,177.56
Evergreen Land Services Co	2,359.84
Farmers Coop Oil Company	5,259.64
Information System Corp	16,351.96
Innovative Office Solutions LLC	3,379.69
MEND Correctional Care	2,806.02
Monte Motor Sales Inc	3,875.95
MSOP	9,625.50
NEOGOV	8,798.50
Pro-West & Assoc Inc	4,362.02
Stalker Radar	3,043.00
Tostenson Inc	17,619.41
Upper Mn Valley Reg Dev Commission	11,615.95
Wideth Smith Nolting & Assoc	24,310.75

59 Payments less than 2000	25,454.29
Final Total	\$377,064.04

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There being no further business to come before the Board, the meeting was adjourned.

/s/Molly Barborek  
Sr Deputy Aud/Treas & Clerk of the Board

/s/ Matt Gilbertson  
Vice Chairman of the Board

(Auditor's Seal)