

**REGULAR BOARD MEETING OF MARCH 3, 2020**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, March 3, 2020 at 9:00 a.m. in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Jim Dahlvang, Matt Gilbertson, and Jeffrey Lopez. Commissioner David Nordaune was absent.

Commissioner Gilbertson requested any additions or deletions to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May requested to add building project bid quote review and remove setting the tax-forfeited auction date from the Items for Consideration. Commissioner Lieser moved, second by Commissioner Dahlvang to approve the agenda as amended. The motion passed by a unanimous vote.

Rick Almich and Alek Schulz representing the City of Montevideo answered questions about a proposed housing development project in Montevideo and tax abatement public hearing.

Commissioner Lieser moved, second by Commissioner Dahlvang to approve the following items on the consent agenda. The motion passed by a unanimous vote.

Approve the minutes of the February 18, 2020 regular meeting

Set the date for next regular meeting of March 17, 2020 at 1:30 pm

Approve the following resolution calling for a public hearing on March 17, 2020 at 1:30 p.m.:

**RESOLUTION CALLING FOR A PUBLIC HEARING ON PROPOSED PROPERTY TAX  
ABATEMENTS FOR MILLS EASTSIDE ESTATES HOUSING PROJECT (PHASE I)**

BE IT RESOLVED by the County Board of Commissioners (the "Board") of Chippewa County, Minnesota, as follows:

1. Recitals.

(a) Minnesota Statutes, Sections 469.1812 through 469.1815, as amended, both inclusive, authorize the County, upon satisfaction of certain conditions, to grant an abatement of all or a part of the taxes levied by the County on real property within its boundaries.

(b) It is a legal requirement that the County hold a public hearing prior to adoption of a resolution granting any property tax abatements.

2. Hearing. A public hearing on the consideration of the property tax abatement will be held at the time and place set forth in the Notice of Hearing attached hereto as Exhibit A and hereby made a part hereof.

3. Notice. The Auditor/Treasurer/Coordinator is hereby authorized and directed to cause notice of said hearing in substantially the form attached hereto as Exhibit A to be given one publication in a newspaper of general circulation in the County at least 10 days but not more than 30 days before the hearing. The newspaper must be one of general interest and readership in the County, and the notice must be published at least once.

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Each Commissioner gave a report on the various committee meetings that each attended and described any special developments that occurred during the month of February 2020.

IT Director Terry Ocaña presented a request to renew Microsoft Office 365 licensing at a cost of \$53,000.00 from the State contract vendor, Liftoff LLC. Motion by Commissioner Dahlvang, second by Commissioner Lieser to approve the purchase request. Motion passed by unanimous vote.

Mr. Ocaña presented a request from the City of Montevideo Police Department for contracted IT services. Motion by Commissioner Lieser, second by Commissioner Dahlvang to authorize Mr. Ocaña to enter into an agreement with the City of Montevideo to provide IT services for a 6-month trial period at a cost of \$60 per hour. Motion passed by unanimous vote.

Mr. Ocaña provided an update of activities in the IT Department including participation in the NACO Conference, State of Minnesota legislative update, and upcoming county-wide employee training updates.

County Sheriff Derek Olson gave an update on activities in the Sheriff's Office and Jail during February 2020. Sheriff Olson presented a supplemental State of Minnesota Boat & Water grant agreement for Board chair signature. Sheriff Olson provided an update on the new K-9's training schedule and curriculum.

ATC May gave an update on activities in the Auditor/Treasurer's Office during the month of February 2020.

Gary Weiers from David Drown Associates met before the Board to discuss the recruitment and hiring of the County Engineer position. The Board reviewed the County Engineer job description and proposed changes to the description. Motion by Commissioner Dahlvang, second by Commissioner Lopez to approve the amended job description. Motion passed by unanimous vote.

The Board and Mr. Weiers reviewed the salary range for the County Engineer position. Motion by Commissioner Dahlvang, second by Commissioner Lieser to approve the position at Grade 17 on the County wage matrix. Motion passed by unanimous vote.

At 1:30 p.m., a bid opening was conducted for Road & Bridge projects SAP 12-601-022, 12-602-026, 12-606-013, 12-613-029, 12-620-006, 12-630-002, and 12-631-001. The engineer's estimate was \$4,855,550.70. Bids were received from Central Specialties, Inc for \$4,378,992.21 and Duinink, Inc for \$4,596,508.22. Motion by Commissioner Lieser, second by Commissioner Dahlvang to award the contract to the low bidder, Central Specialties, for all projects. Motion passed by unanimous vote.

The Board and Maintenance Supervisor Reed Molden discussed the replacement of a plow truck. No action was taken.

Mr. Molden presented a quote for the replacement of a John Deere 6175R tractor from Kibble Equipment. After the trade-in allowance for the County's current tractor, the remaining cost to the County is \$4,500.00. Motion by Commissioner Lopez, second by Commissioner Lieser to approve the trade-in quote and replacement of the tractor. Motion passed by unanimous vote.

County Attorney Matthew Haugen met before the Board to report on the activities in his office during February 2020.

Drainage Inspector Josh Macziewski presented the 2020 spraying and tree removal plan to the Board.

The Board discussed seasonal help in the Ag./Drainage Department. Motion by Commissioner Lopez, second by Commissioner Lieser to authorize Mr. Macziewski to advertise for two temporary, seasonal workers and one surveying assistant. Motion passed by unanimous vote.

The Board and ATC May discussed proposed building repair and improvement projects for the Courthouse and Community Service Building. ATC May and Building Maintenance Supervisor Joey Buseman will bring back more information.

The Board discussed the tax-forfeited sale of parcel 70-335-0505. Motion by Commissioner Dahlvang, second by Commissioner Lieser to set the minimum auction price at \$15,000.00. Motion passed by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Michelle May  
Aud/Treas & Clerk of the Board

/s/ Matt Gilbertson  
Chairman of the Board

(Auditor's Seal)