

REGULAR BOARD MEETING OF APRIL 2, 2019

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, April 2, 2019 at 9:00 a.m. in the Courthouse in Montevideo, Minnesota. Commissioners present were Chairman David Lieser, Jeffrey Lopez, Jim Dahlvang, David Nordaune, and Matt Gilbertson.

The Chairman asked for any additions or deletions to the agenda. Auditor/Treasurer/Coordinator Michelle May requested to add 2020 IT Service Agreement Costs and 2019 Ditch Spraying Schedule to the Consent Agenda, and reported Deputy Shawn Joyce will be attending with Sheriff Derek Olson to request approval of a Boat and Water Grant. Commissioner Nordaune requested a discussion of performance evaluations be added to the Items for Consideration. Commissioner Dahlvang moved, second by Commissioner Lopez to approve the agenda as amended. The motion passed by a unanimous vote.

At 9:10 A.M., the Board went into closed session in accordance with Minnesota Statute 13D.05 to discuss preliminary consideration of misconduct charges against an individual subject to its authority.

Motion by Commissioner Gilbertson, second by Commissioner Nordaune to enter into a closed session. Motion passed by unanimous vote. The Board discussed the misconduct with the County's Labor Attorney, Ann Goering.

Motion by Commissioner Nordaune, second by Commissioner Lopez to reopen the Board meeting at 10:10 A.M. Motion passed by unanimous vote. No action was taken.

County Attorney Matthew Haugen provided a written report to Board members of the activities in his office and also updated them on court trials and investigations conducted during March 2019.

Each Commissioner gave a report on the various committee meetings that each attended and described any special developments that occurred during the month of March 2019.

Auditor/Treasurer/Coordinator Michelle May provided an update of activities during the month of March 2019.

May presented a Statement of Work with RSM to provide IT consulting services. Motion by Commissioner Lopez, second by Commissioner Dahlvang to approve the Statement of Work with RSM. Motion passed by unanimous vote.

At 11:50 A.M., the Board went into closed session again in accordance with Minnesota Statute 13D.05 to discuss preliminary consideration of misconduct charges against an individual subject to its authority.

Motion by Commissioner Lopez, second by Commissioner Dahlvang to enter into a closed session. Motion passed by unanimous vote. The Board discussed the misconduct with the County's Labor Attorney, Ann Goering.

Motion by Commissioner Lopez, second by Commissioner Gilbertson to reopen the Board meeting at 12:23 P.M. Motion passed by unanimous vote. No action was taken.

Carrie Bendix, Executive Director of the Southwest Minnesota Private Industry Council, presented an update of their program to the Board.

At 2:00 p.m., a bid letting was conducted for Road & Bridge projects. The following bids were received:

SAP 12-599-096 Engineer's Estimate \$589,592.00

M & K Bridge Construction, Inc. \$702,685.00
Walnut Grove, MN

Robert R. Schroeder Construction Co. Inc. \$708,571.10
Glenwood, MN

Structural Specialties, Inc. \$587,136.00
Hutchinson, MN

SAP 12-602-024 Engineer's Estimate \$623,170.50

Duininck, Inc. \$980,421.00
Prinsburg, MN

Korby Contracting Co, Inc. \$825,963.75
Fergus Falls, MN

M & K Bridge Construction, Inc. \$654,674.00
Walnut Grove, MN

Robert R. Schroeder Construction Co. Inc. \$764,392.25
Glenwood, MN

Structural Specialties, Inc. \$617,040.50
Hutchinson, MN

Commissioner Gilbertson moved, second by Commissioner Lopez to award a contract to the low bidder (Structural Specialties) on both projects. The motion passed by a unanimous vote.

County Engineer Steve Kubista met with the Board to provide a report of the activities of the Highway Department during the month of March 2019.

Motion by Commissioner Lopez, second by Commissioner Gilbertson to approve the following resolutions. Motion passed by a unanimous vote.

WHEREAS, it appears to the County Board of the County of Chippewa that the road hereinafter should be designated County State Aid Highway under the provisions of Minnesota Law.

NOW THEREFORE, BE IT RESOLVED, by the County Board of the County of Chippewa that the road be described as follows, to-wit:

Beginning at the junction of Trunk Highway No. 23 near the east section line of Section 31, T 117 N, R 38 W running northerly along or near the section line of Sections 31 and 32 of said township and range, thence northerly along the section line of Sections 29 and 30 to the ¼ corner of Section 29 and 30, the North City Limits of Maynard and there terminating.

be, and hereby is established, located and designated County State Aid Highway No 4 of said County, subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Auditor is hereby authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for consideration, and that upon his approval of the designation of said road or portion thereof, that same be constructed, improved and maintained as a County State Aid Highway of the County of Chippewa, to be numbered and known as a County State Aid Highway.

WHEREAS, it appears to the County Board of the County of Chippewa that the road hereinafter described as a County State Aid Highway under the provisions of Minnesota Laws;

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Chippewa that the road described as follows, to-wit:

That portion of County State Aid Highway No. 4, beginning at the junction of Trunk Highway No. 23 running northwesterly along the centerline of County State Aid Highway No. 4 to Spicer Avenue; thence southwesterly on Spicer Avenue to Cynthia Street; thence northwesterly on Cynthia Street to west line of Section 29, T 117 N, R 38 W; thence northerly along the center line of County State Aid Highway No. 4 running along the west line of said Section 29 to the ¼ corner of Section 29 and 30 (North City Limits) and there terminating.

That portion of County State Aid Highway No. 17, beginning at the southwest corner of Section 29, T 117 N, R38 W; thence northeasterly on Spicer Avenue to Cynthia Street and there terminating.

be, and hereby is, revoked as a County State Aid Highway of said County subject to the approval of the Commissioner of Transportation of the State of Minnesota.

BE IT FURTHER RESOLVED, that the County Auditor is authorized and directed to forward two certified copies of this resolution to the Commissioner of Transportation for his consideration.

Motion by Commissioner Dahlvang, second by Commissioner Nordaune to approve a resolution supporting the Governor's funding bill for the statewide transportation system. Motion failed with Commissioners Dahlvang and Nordaune voting in favor, and Commissioners Gilbertson, Lieser, and Lopez voting against.

Commissioner Dahlvang moved, second by Commissioner Lopez, to approve the following items on the consent agenda. The motion passed by a unanimous vote.

Approve the minutes of the March 19, 2019 regular meeting.

Approve the minutes of the March 25, 2019 special meeting.

Approve the minutes of the March 26, 2019 special meeting.

Set the date for the next regular meeting for April 16, 2019 at 1:30 p.m. in the Assembly Room in the Courthouse in Montevideo.

Approve the professional services agreement with SEH for the 2019 T-Hangar Design

Approve the following resolution for the Cross County Trailblazers Snowmobile Club:

BE IT RESOLVED, that the Chippewa County act as the legal sponsor for an application for funding to the State of Minnesota, Department of Natural Resources and Department of Transportation for maintenance of approximately 121.5 miles of snowmobile trails located in Chippewa, Kandiyohi, and Renville Counties managed by the Cross County Trailblazers of Clara City for a five year period beginning in 2020 through 2024.

BE IT RESOLVED, that upon approval of its application by the State, Chippewa County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement.

BE IT FURTHER RESOLVED that the Auditor/Treasurer of Chippewa County is authorized to sign such an agreement with the Department of Natural Resources and Department of Transportation.

BE IT FURTHER RESOLVED that Chippewa County accepts the terms of the Limited Use Permit for Recreational Snowmobile Trail to be issued by the State of Minnesota Department of Transportation and that the Chippewa County Auditor/Treasurer is authorized to execute the limited use permit.

Authorize the submittal of the LCCMR Grant Application to acquire 40 acres of land for recreational purposes.

Approve the following resolution for PERA Dual Position of a Police Officer:

WHEREAS, the policy of the State of Minnesota as declared in Minn. Stat. Section 353.63 is to give special consideration to police officers who are required to perform hazardous work and who devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Chapter 353 permits the governing body of a governmental subdivision to request coverage in the Public Employees Police and Fire Plan for all services rendered by an employee holding a public safety position in a police or sheriff's department that requires the enforcement of the general criminal laws of the state on a primary basis by a licensed peace officer and that periodically includes related non-police officer duties on a secondary basis.

WHEREAS, for the governing body to declare to the Public Employees Retirement Association that a police or sheriff's department position with dual roles is that of a police officer who is eligible to participate in the Police and Fire Plan, the duties and training qualifications of the position and employee must meet the following minimum requirements:

1. licensed by the Minnesota peace officer standards and training (POST) board,
2. possesses full power of arrest,
3. charged with the prevention and detection of crimes, and
4. has the primary duty (over 50%) to enforce the general criminal laws of the state.

BE IT RESOLVED that the Board of Commissioners of Chippewa County hereby declares that the position titled part-time Peace Officer currently held by Jon T. Schacherer is for primary services that of a police officer who qualifies for membership in the Police and Fire Plan.

BE IT FURTHER RESOLVED that this governing body hereby requests that the employee holding this position be accepted as a member of the Police and Fire Plan effective the date of this employee's initial Police and Fire Plan salary deduction by the governmental subdivision.

Approve a 1% increase in 2020 IT Services for Lac qui Parle County, Family Services, and Highway Departments.

Approve the 2019 Ditch Spraying Schedule.

Motion by Commissioner Dahlvang, second by Commissioner Lopez to reappoint James Trulock to a five-year term as commissioner on the Housing and Redevelopment Authority Board of Chippewa County effective March 1, 2019. Motion passed by a unanimous vote.

Auditor/Treasurer/Coordinator May presented a recommendation from the Position Review Committee to have the Auditor/Treasurer-Drainage Deputy position graded and a job

description drafted by TRIAD HR Consulting. Motion by Commissioner Nordaune, second by Commissioner Dahlvang to authorize TRIAD HR Consulting to review the grade for the position and draft a job description. Motion passed by a unanimous vote.

County Assessor Bonnie Crosby met before the Board to discuss staffing within the Assessor's Office and assessment contracts with Townships. The Board also reviewed three quotes received for desks and cabinets in the Assessor's Office. Motion by Commissioner Lopez, second by Commissioner Dahlvang to award the quote to Heida Woodworks in the amount of \$5,957.00. Motion passed by a unanimous vote.

Sheriff Deputy Shawn Joyce met before the Board to request approval for the Federal Boating Safety Grant in the amount of \$4,280.00. Motion by Commissioner Gilbertson, second by Commissioner Nordaune to approve the grant request. Motion passed by a unanimous vote.

County Sheriff Derek Olson met before the Board to provide a report of the activities of the Sheriff's Department during the month of March 2019.

Sheriff Olson presented three quotes for Voice Logger/Recorder systems in the Sheriff's Office. Motion by Commissioner Nordaune, second by Commissioner Lopez to award the quote to Mactek in the amount of \$25,903.00, plus \$2,480.00 in annual maintenance. Motion passed by a unanimous vote.

Auditor/Treasurer/Coordinator May presented a request from the City of Montevideo for the purchase of tax-forfeited property located at 323 Chippewa St. in Montevideo at a price of \$100.00. The property will be used to assist with hazard mitigation flood efforts. Motion by Commissioner Dahlvang, second by Commissioner Gilbertson to approve the sale of the stated tax-forfeited property to the City of Montevideo at the appraised price of \$100.00. Motion passed by a unanimous vote.

The Board discussed performance evaluations of County employees and directed Auditor/Treasurer/Coordinator May to ensure annual reviews are being completed in accordance with and as required by the Personnel Policy.

Brian Lovdahl, CEO of Chippewa County Montevideo Hospital (CCMH), met before the Board to provide an update of recent activities. The Board will be meeting in a special meeting with the City of Montevideo on April 11, 2019 at 6 p.m. at the EMS Training Center at CCMH.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Michelle May
Aud/Treas & Clerk of the Board

/s/ David Lieser
Chairman of the Board

(Auditor's Seal)