

REGULAR BOARD MEETING OF APRIL 7, 2020

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, April 7, 2020 at 9:00 a.m. via teleconference in accordance with MN Statute 13D due to the COVID-19 pandemic and in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Jim Dahlvang, Matt Gilbertson, David Nordaune, and Jeffrey Lopez.

Commissioner Gilbertson requested any additions or deletions to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May requested to add approval to advertise and hire a full-time dispatcher and approval of a weather siren repair quote to the Consent Agenda, and to add the Road & Bridge truck quote to the Agenda at 11:00 a.m. and remove Assessor Bonnie Crosby from the Regular Agenda. Commissioner Lopez moved, second by Commissioner Dahlvang to approve the agenda as amended. The motion passed by a unanimous vote.

Each Commissioner gave a report on the various committee meetings that each attended and described any special developments that occurred during the month of March 2020.

The Board discussed the hiring of the County Engineer and the impact the current health pandemic is having on the process. The Board agreed to delay the hiring process for a couple months.

Commissioner Lieser moved, second by Commissioner Dahlvang to approve the following items on the consent agenda. The motion passed by a unanimous vote.

Set the date for next regular meeting of April 21, 2020

Approve the minutes of the March 17, 2020 regular meeting

Approve the minutes of the March 19, 2020 special meeting

Approve the minutes of the March 23, 2020 special meeting

Approve the minutes of the March 27, 2020 special meeting

Approve the minutes of the March 30, 2020 special meeting

Approve the minutes of the April 2, 2020 special meeting

Approve the 2019 Road & Bridge Fund Balance

Approve the promotion of Lori Erickson to Collections Officer at Grade 5, Step 10 effective April 1st

Approve the authorization to advertise for an Account Tech position

Approve the hiring of Hayley Ruschen as a Social Worker at Grade 8, Step 2 effective April 6th

Approve the FY 20-21 SCORE Grant Agreement

Approve the State of MN Boat & Water Supplemental Grant

Approve the authorization to advertise for a full-time dispatcher

Approve a quote from West Central Communications for weather siren repair for \$5,460.00 Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

Anoka County Human Services	\$ 4,175.00
Clara City Herald	2,003.00
Govconnection Inc	14,705.27
K Vanheuveln Inc	10,479.85
L & O Acres Transport Inc	5,139.45
Marco Technologies	2,393.68
Marco Technologies Llc	3,536.59
Mend Correctional Care	2,697.06
Motorola Solutions Inc	17,711.50

MSOP	8,547.75
Nelson Oyen Torvik Plp	25,687.51
Northern Business Products Inc	2,401.11
Regents Of University Of Mn	5,567.80
West Central Communicaton Inc	13,429.67
Widseth Smith Nolting & Assoc	5,577.50
Yellow Medicine Co Jail	7,926.93
Vendor Payments Less Than \$2000	21,746.81
Total	<u>\$153,726.48</u>

ATC May updated the Board on activities occurring in the Auditor/Treasurer's Office during the month of March 2020. ATC May presented the list of drainage system accounts as of December 31, 2019 and requested approval of the transfers to cover any deficit balances as of the end of 2019. Motion by Commissioner Dahlvang, second by Commissioner Nordaune to approve the 2019 drainage transfers presented. Motion passed by unanimous vote. A complete list of accounts and transfers is on file at the Auditor/Treasurer's Office.

ATC May presented a quote for security cameras and panic buttons for the Courthouse and Family Services building. The Board discussed funding mechanisms for this project and agreed to postpone a decision until after the State's legislative session.

ATC May and the Board discussed the County's policy related to the voluntary transfer of vacation and sick leave (Section H of the County Personnel Policy). The Board agreed employees could utilize this section of the policy for illness or care of a family member impacted by COVID-19, but all guidelines and procedures of the policy remain in place.

County Sheriff Derek Olson gave an update on activities in the Sheriff's Office and Jail during March 2020.

At 11:00 a.m., a bid opening was conducted for Road & Bridge asphalt and sealcoat projects. The engineer's estimate was \$340,370.00. The following bids were received:

Flint Hills	Base Bid: \$266,546.00	Alternate Bid: \$294,099.00
Jebro Inc.	Base Bid: \$288,358.00	Alternate Bid: \$335,058.00

Motion by Commissioner Nordaune, second by Commissioner Lopez to accept the low base bid and award the contract to Flint Hills contingent on formal review and certification by the Assistant Engineer. Motion passed by unanimous vote.

Maintenance Supervisor Reed Molden presented quotes for a front axle chassis plow truck from Harrison Truck Centers on State contract for \$120,526.00 and the required components from Towmaster Truck Equipment for \$112,112.00. Motion by Commissioner Lopez, second by Commissioner Dahlvang to purchase two trucks and components at the quotes presented. Motion passed by unanimous vote.

The Board and Mr. Molden discussed hauling used asphalt material to the County Fairgrounds.

There being no further business to come before the Board, the meeting was adjourned.