

**REGULAR BOARD MEETING OF JUNE 2, 2020**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, June 2, 2020 at 9:00 a.m. via teleconference in accordance with MN Statute 13D due to the COVID-19 pandemic and in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Jim Dahlvang, Matt Gilbertson, David Nordaune, and Jeffrey Lopez.

Commissioner Gilbertson requested any additions or deletions to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May requested to add an additional invoice for payment and a resolution calling for tax abatement public hearing to the Consent Agenda. Commissioner Lieser moved, second by Commissioner Nordaune to approve the agenda as amended. The motion passed by a unanimous vote.

Each Commissioner gave a report of activities and meetings attended during the month of May.

County Attorney Matt Haugen gave a report of activities in the County Attorney's Office during the month of May.

Commissioner Lopez moved, second by Commissioner Lieser to approve the following items on the consent agenda. The motion passed by a unanimous vote.

- Set the date for next regular meeting of June 16, 2020
- Approve the minutes of the May 19, 2020 regular meeting
- Approve the minutes of the May 28, 2020 special meeting
- Approve the Central Minnesota Guardianship Services Contract
- Approve a resolution calling for a public hearing on June 16, 2020 at 11:00 AM to consider a tax abatement in Montevideo
- Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

Bosch Excavating LLC	\$3,675.00
Heartland Industries, Inc.	4,528.13
I S Group Inc.	5,308.75
Jeff Johnson Excavating Inc	6,266.28
City of Montevideo	10,000.00
MSOP	8,842.50
SW Emergency Communications Board	2,364.00
Widseth Smith Nolting & Assoc	39,166.70
Vendor Payments Less Than \$2000	15,524.02
Total	<u>\$95,675.38</u>

**Additional Accounts Payable**

Bennett Office Technologies \$11,799.00  
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Clara City Administrator Steve Jones met with the Board to discuss the status of the old junior high school in Clara City. The City and County was not awarded a MN DEED redevelopment grant and will continue to pursue options for the demolition and development of this property.

County Sheriff Derek Olson updated the Board on activities in the Sheriff's Office during the month of May.

IT Director Terry Ocaña met before the Board to provide an update on projects in the County.

Motion by Commissioner Lieser, second by Commissioner Nordaune to enter into closed session to perform an annual review of IT Director Terry Ocaña. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Dahlvang to reopen the public meeting. Motion passed by unanimous vote.

Motion by Commissioner Dahlvang, second by Commissioner Nordaune to approve the satisfactory performance review of Mr. Ocaña and approve a wage increase to Grade 13, step 9. Motion passed by unanimous vote.

ATC May presented some ideas and considerations related to the reopening of County buildings. The Board discussed service offerings and employee work arrangements related to the impacts of COVID-19. The Board agreed to tentatively reopen County buildings to full public access starting July 6, 2020 at 8:00 AM. This decision is subject to change.

The Board and ATC May discussed the 2021 budgeting process.

There being no further business to come before the Board, the meeting was adjourned .

/s/ Michelle May  
Aud/Treas & Clerk of the Board

/s/ Matt Gilbertson  
Chairman of the Board

(Auditor's Seal)