

REGULAR BOARD MEETING OF JUNE 16, 2020

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, June 16, 2020 at 10:30 a.m. via teleconference in accordance with MN Statute 13D due to the COVID-19 pandemic and in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Jim Dahlvang, Matt Gilbertson, David Nordaune, and Jeffrey Lopez.

Commissioner Gilbertson requested any additions or deletions to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May indicated she would update the Board on dispatch replacement hiring. Commissioner Lieser moved, second by Commissioner Nordaune to approve the agenda. The motion passed by a unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Nordaune to open the County Ditch (CD) 16 and County Ditch (CD) 71 public hearing on the proposed repairs to ditch crossings along Trunk Highway No. 40. Motion passed by unanimous vote.

ATC May read the notice requirements into the record indicating the public notice was mailed to all benefitted landowners and other interested parties on May 21, 2020 and a notice was published in the legal paper during the weeks of May 25th, June 1st, and June 8th.

Minnesota Department of Transportation representative Isaac Kinuthia presented the petition and construction plans along Trunk Highway No. 40 to replace the current crossings at CD 71 and CD 16 during the summer of 2021. Mr. Kinuthia explained the repairs would not change the functioning of the ditch systems and construction will be completed by June 22, 2021 for the CD 71 crossing and by August 20, 2021 for the CD 16 crossing. Mr. Kinuthia answered questions from the public and Commissioners.

Drainage Inspector Josh Macziewski indicated his review of the plans and support for the proposed repairs. Mr. Macziewski further noted for the record that all costs of the hearing would be paid by Minnesota DOT.

Motion by Commissioner Nordaune, second by Commissioner Lieser to close the County Ditch 16 and County Ditch 71 public hearing. Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Lieser to approve the petition from the State of Minnesota to make minor alterations to County Ditch No. 16 and 71 for the maintenance and construction of Trunk Highway No. 40 with the understanding and expectation that construction will be completed by August 20, 2021 and penalties will be enforced on the contractor by MNDOT if those dates aren't met. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Nordaune to approve the opening of a public hearing for consideration of the proposed tax abatement in connection with the construction of a 38-unit market rate multi-family housing project. Motion passed by unanimous vote.

Montevideo City Administrator Robert Wolfington and Montevideo Economic Development Authority representatives Alek Schulz and Marv Garbe met before the Board to answer questions and discuss the proposed construction project of a multi-family housing unit to be constructed on parcel 73-300-0030. The abatement agreement is for a maximum of \$285,000 over a 15 year term.

Motion by Commissioner Dahlvang, second by Commissioner Nordaune to close the public hearing. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Dahlvang to approve the abatement agreement with Montevideo Multi Family LLC at the terms discussed. Motion passed by unanimous vote.

Commissioner Dahlvang moved, second by Commissioner Nordaune to approve the following items on the consent agenda. The motion passed by a unanimous vote.

- Set the date for next regular meeting of July 7, 2020
- Approve the minutes of the June 2, 2020 regular meeting
- Approve the minutes of the June 4, 2020 special meeting
- Approve the appointment of Austin Hoehne to the UMRDC Revolving Loan Fund Advisory Board

Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

Brookside Senior Living	4,092.00
Brouwer Construction Llc	2,758.91
Cenex	4,066.05
DLT Solutions Llc	2,205.00
Dyshaw Auto Body	6,113.11
Emmons & Olivier Resources Inc	5,442.25
Environmental Systems Research Ins	5,330.00
Farmers Coop Oil Company	2,310.62
GovConnection Inc	2,161.74
Kandiyohi County	2,000.00
Kidrowski Enterprises Llc	2,930.00
Marco Technologies	2,558.47
Mend Correctional Care	2,697.06
Nelson Oyen Torvik Pllp	25,687.51
Onsolve Intermediate Holding Company	6,150.00
Tostenson Inc	23,551.78
West Central Communicaton Inc	6,915.00
Vendor Payments Less Than \$2000	21,239.72
Total	\$128,209.22

 IT Director Terry Ocaña presented two quotes for the replacement of the County’s iSeries which is the server and operating platform for the County’s property assessment, taxation, payroll, and accounting programs. Motion by Commissioner Nordaune, second by Commissioner Dahlvang to approve the lowest quote from RedStone Technologies at an approximate cost of \$50,000.00. Motion passed by unanimous vote.

ATC May and IT Director Ocaña presented a request to upgrade several technologies related to the County’s GIS platform including LINK, parcel fabric migration, and the tax parcel viewer application at a total cost of \$27,340.44. All projects were included in the County’s 2020 budget. Motion by Commissioner Dahlvang, second by Commissioner Lieser to approve the GIS upgrades and authorize County staff to execute the agreements. Motion passed by unanimous vote.

The Board discussed potential technology enhancements for the Assembly Room and the County’s Emergency Operation Center. No action was taken.

Commissioners discussed a request for an easement turnback along County Road 13 in the southeast quarter of Section 15, Township 118 North, Range 39 West. Motion by

Commissioner Lopez, second by Commissioner Nordaune to approve the turnback to the current landowners. Motion passed by unanimous vote.

ATC May presented a tax penalty abatement request from Randy Dyr Dahl in the amount of \$368.00. The request indicated the late payment was due to the impact of COVID-19. Motion by Commissioner Lieser, second by Commissioner Nordaune to approve the penalty abatement. Motion passed by unanimous vote.

ATC May updated the Board on a vacancy in the dispatch/jailer position due to a resignation. The Board directed County staff to move forward with filling the position.

The Board discussed the wearing of face coverings in County buildings. The Board determined face coverings would be requested and recommend, but not required in public circulation areas.

Motion by Commissioner Nordaune, second by Commissioner Dahlvang to enter into closed session for conducting the annual performance review of License Bureau Director Alice McColley. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Nordaune to open the public meeting. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Dahlvang to accept the satisfactory performance review and approve the step increase for Ms. McColley from Grade 8, step 2 to Grade 8, step 3. Motion passed by unanimous vote.

County Sheriff Derek Olson updated the Board on activities in the Sheriff's Office.

There being no further business to come before the Board, the meeting was adjourned .

/s/ Michelle May
Aud/Treas & Clerk of the Board

/s/ Matt Gilbertson
Chairman of the Board

(Auditor's Seal)