

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

September 15, 2020

The meeting was called to order at 8:32 a.m., and adjourned at 10:25 a.m.

Board Members present: Dave Nordaune, Jim Dahlvang, Matt Gilbertson, Jeffrey Lopez,
and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Michelle Trulock, Financial Assistance Supervisor
Lisa Schultz, Special Services Supervisor
Becky Deterling, Children/Family/Behavioral Health Supervisor

Others present: Dr. Ashley Kjos, Woodland Centers
Bill Pauling

- A. On a motion by Commissioner Lieser, seconded by Commissioner Lopez, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Lieser, the Board unanimously approved the minutes of August 18, 2020.
- C. On a motion by Commissioner Nordaune, seconded by Commissioner Lopez, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$143,643.39
Transfers	\$ 2,044.50
Social Service Payments	\$ 70,237.85
Service Arrangements	\$ 97,080.28

D. **Contracts:** No contracts this month.

E. **Personnel Actions:**

1. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the appointment of Melanie Bahl - Accounting Technician, Fiscal/Support Services Department - Grade 4, Step 1 - \$2,962 per month, effective date September 28, 2020.
2. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the request to post for the vacant office support position.
3. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the flex time schedule for Dana Wilson - Children, Family, & Behavioral Health Unit.

Board
room from

F. **General Business:**

1. On a motion by Commissioner Lopez, seconded by Commissioner Lieser, the unanimously approved accepting the donation of toys for the visitation Brian and Darlene Johnson of Montevideo.
2. Dr. Ashley Kjos, Woodland Centers, was present to give an annual review of their activities.

G. **Unit Reports:**

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Lisa Schultz reviewed activities in the Special Services Department.

Becky Deterling reviewed activities in the Children, Family, and Behavioral Health Department.

H. **Director's Report**

Patrick Bruflat reviewed Agency activities.

I. **Board Reports :**

Chippewa Enterprises, Inc.

West Central Industries.

Woodland Centers.

Prairie Lakes Youth Program.

Countryside Public Health.

Prime West.

Southwest MN AMH Consortium.

Circle Sentencing/Mentoring Program.

Out-of-Home Placement Taskforce.

J. **Executive Board Meeting**

With no further business, the Chairman adjourned the meeting at 10:25 a.m.

/Matt Gilbertson/
Chairman, County Family Services Board

Attest: /David Nordaune/

Vice Chairman