

**FAMILY SERVICES BOARD
MINUTES
CHIPPEWA COUNTY**

September 17, 2019

The meeting was called to order at 9:03 a.m., and adjourned at 11:20 a.m.

Board Members present: Dave Nordaune, Jim Dahlvang, Matt Gilbertson, Jeffrey Lopez,
and Dave Lieser

Staff Members present: Patrick Bruflat, Director
Jennifer Golden, Fiscal/Support Supervisor
Michelle Trulock, Financial Assistance Supervisor
Becky Deterling, Children/Family/Behavioral Health Supervisor
Tracy Kittelson, Office Support Specialist, Sr.

Others present: Holly Svea, Family Services
Ashley Kjos, Woodland Centers
Angela Arndt, Circle Sentencing

- A. On a motion by Commissioner Lopez, seconded by Commissioner Dahlvang, the Board unanimously approved the amended agenda.
- B. On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved the minutes of August 20, 2019.
- C. On a motion by Commissioner Lopez, seconded by Commissioner Nordaune, the Board did approve and place the Fiscal report on file subject to audit and to authorize payment of the bills, and the services agreements for Social Service.

Administrative Bills	\$ 50,592.23
Transfers	\$ 1,371.13
Social Service Payments	\$ 47,614.76
Service Arrangements	\$ 23,571.46

D. **Contracts**

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and On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune,
Board unanimously approved the County IV-D Cooperative Agreement
Arrangement Contract.

E. **Personnel Actions:** None

F. **General Business:**

- 1. Introduced Becky Deterling, new Children, Family, and Behavioral Health Supervisor, to the Board.
- 2. On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously accepted the donation of 3 quilts from Saron Lutheran Church.
- 3. Holly Svea, Support & Collections Specialist, presented a report regarding the National Child Support Conference she recently attended.

4. Angela Arndt, Circle Sentencing, was present to report on their activities.

G. Unit Reports:

Jennifer Golden reviewed activities in the Fiscal/Support Services Department.
On a motion by Commissioner Gilbertson, seconded by Commissioner Nordaune, the Board unanimously approved the Agency Policy regarding Reimbursement for Employee Expenses.

Michelle Trulock reviewed activities in the Income Maintenance Department.

Patrick Bruflat reviewed activities in the Special Services Department.

Becky Deterling reviewed activities in the Children, Family, and Behavioral Health Department.

H. Director's Report

Patrick Bruflat reviewed Agency activities.

On a motion by Commissioner Dahlvang, seconded by Commissioner Nordaune, the Board unanimously approved withdrawing the 2020 levy request pertaining to Prime West.

I. Board Reports :

Chippewa Enterprises, Inc. - no report.

West Central Industries - no report.

Woodland Centers activities were reviewed (Ashley Kjos).

Prairie Lakes Youth Program activities were reviewed.

Countryside Public Health- no report.

Southern Prairie Community Care activities were reviewed.

Southwest MN AMH Consortium activities were reviewed.

Circle Sentencing/Mentoring Program activities were reviewed (Angela Arndt).

Out-of-Home Placement Taskforce activities were reviewed (Angela Arndt).

J. Executive Board Meeting

With no further business, the Chairman adjourned the meeting at 11:20 a.m.

/s/ Dave Lieser
Chairman, County Family Services Board

Attest: /s/ Matt Gilbertson
Vice Chairman