

**REGULAR BOARD MEETING OF JANUARY 3, 2023**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, January 3, 2023 at 9:00 a.m. in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, Matt Gilbertson, Candice Jaenisch, David Nordaune, and Bill Pauling.

Commissioner Nordaune nominated Matt Gilbertson as Board Chair. Commissioner Lieser called for other nominations. Commissioner Nordaune moved to cease all nominations and cast a unanimous ballot for Commissioner Gilbertson, second by Commissioner Jaenisch. Motion passed by unanimous vote.

Commissioner Nordaune nominated Commissioner Jaenisch as Board Vice-Chair. Commissioner Gilbertson called for other nominations. Commissioner Nordaune moved to cease all nominations and cast a unanimous ballot for Commissioner Jaenisch, second by Commissioner Lieser. Motion passed by unanimous vote.

Commissioner Gilbertson called the meeting to order and requested any changes to the agenda. Auditor/Treasurer/Coordinator (ATC) Michelle May added a request to approve vacation payout and carryover for two employees. Commissioner Lieser moved, second by Commissioner Jaenisch to approve the agenda. The motion passed by a unanimous vote.

County Attorney Matt Haugen updated the Board on activities in the Attorney’s Office during the month of December.

Each Commissioner gave a report of meetings attended during the month of December.

Commissioner Jaenisch moved, second by Commissioner Nordaune to approve the following items on the consent agenda.

- Approve the minutes of the December 27, 2022 special meeting
  - Award the 2023 legal newspaper bid to Clara City Herald and designate the County website for official publication of highway bids under MN Statute 331A.12
  - Approve the 2023 regular board meeting dates as the first and third Tuesday each month
  - Renew contract for services with MN DHS
  - Approve 6-month lease with Prairie Five for Community Services Building
  - Approve 6-month Meal site Facility Agreement with Prairie Five
  - Approve the 2023 mileage reimbursement rate as the IRS allowable rate of \$0.655
- Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

Ag Water Management	\$18,389.00
Aladtec Inc	3,354.00
Bonnema Excavating	6,380.00
Cross Country Trail Blazers	15,543.93
Election Systems & Software Inc	4,325.42
Mn County Attorney Association	2,958.00
Motorola Solutions Inc	20,421.72
Renville County Treasurer	21,746.53
Royal Tire Inc	3,257.60
Swift County - Treasurer	67,125.58
Vendor payments less than \$2,000	7,512.70
Final Total:	\$171,014.48

-----

The Board reviewed and assigned Committee appointments for the calendar year of 2023.

Land Resource Director Scott Williams and the Board discussed the County's Feedlot Ordinance. The Board directed Mr. Williams to gather information about neighboring counties feedlot ordinances.

County representatives Molly Barborek, Amanda Duenow, Megan Struxness, Janis Johnson, and Jeremy Gilb presented the County's new Facebook page to the Board of Commissioners.

County Engineer Jeremy Gilb presented a resolution authorizing the Engineer to perform various administrative functions for the operation of the County Highway Department. Motion by Commissioner Lieser, second by Commissioner Jaenisch to approve the resolution for 2023. Motion passed by unanimous vote.

The Board discussed an agreement with the City of Milan for the reconstruction and future maintenance of a trail. Motion by Commissioner Jaenisch, second by Commissioner Pauling to create a Countywide Trail Fund and deposit \$5,000 per year for the Milan Trail. Motion passed by unanimous vote.

Mr. Gilb presented a recommendation to accept the final completion of project SAP 012-604-020 and 012-616-010 from Central Specialties and award final payment. Motion by Commissioner Lieser, second by Commissioner Nordaune to accept the final project completion and make final payment. Motion passed by unanimous vote.

Sheriff Olson presented a request to payout 84 hours of unused vacation time to Jail Administrator J.T. Schacherer due to his inability to take vacation because of staffing shortages, staff illnesses, and canceling a vacation to fill shifts. Motion by Commissioner Lieser, second by Commissioner Jaenisch to approve the payout of 84 hours due to extenuating circumstances limiting Mr. Schacherer's use of vacation time. Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Lieser to close the public meeting to conduct the annual performance evaluation of County Recorder Amy Rodeberg. Motion passed by unanimous vote.

Motion by Commissioner Lieser, second by Commissioner Jaenisch to open the public meeting. Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Pauling to accept the satisfactory performance evaluation and approve a step increase to Grade 12, step 11 effective January 8, 2023 for Recorder Rodeberg. Motion passed by unanimous vote.

ATC May presented a request from Drainage Inspector Josh Macziewski to carryover an additional 16 hours of vacation above the allowed amount to 2023. Motion by Commissioner Lieser, second by Commissioner Jaenisch to authorize a one-time carryover of 16 vacation hours. Motion passed by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Michelle May  
Aud/Treas & Clerk of the Board

/s/ Matt Gilbertson  
Chairman of the Board

(Auditor's Seal)