

**REGULAR BOARD MEETING OF MAY 3, 2022**

The Board of County Commissioners of Chippewa County, Minnesota, met in regular session on Tuesday, May 3, 2022 at 9:00 a.m. in the Courthouse in Montevideo, Minnesota. Commissioners present were David Lieser, David Nordaune, Candice Jaenisch, Matt Gilbertson, and Bill Pauling.

Commissioner Lieser called the meeting to order and requested any changes to the agenda. Auditor/Treasurer/Coordinator (ATC) May requested to add a temporary liquor license to the Consent Agenda, remove Bonnie Crosby from the Regular Agenda, and add a presentation from Lac qui Parle County to the Regular Agenda. Commissioner Nordaune moved, second by Commissioner Gilbertson to approve the agenda. The motion passed by a unanimous vote.

The Board discussed the hiring of a new Family Services Director. Motion by Commissioner Jaenisch, second by Commissioner Nordaune to appoint Lisa Schultz as the Family Services Director effective May 3, 2022 at Grade 19, step 7 with the ability for a step increase after the successful completion of the 6-month probationary period and a new anniversary date of November 3<sup>rd</sup>. Motion passed by unanimous vote.

Each Commissioner gave a report of meetings attended during the month of April.

County Attorney Matt Haugen updated the Board on activities in the Attorney's Office during the month of April.

Commissioner Jaenisch moved, second by Commissioner Nordaune to approve the following items on the consent agenda.

Approve the minutes of the April 19, 2022 regular meeting

Approve the minutes of the April 19, 2022 special meeting

Approve the minutes of the April 25, 2022 special meeting

Approve the Voting Equipment Grant Agreement

Approve the agreement with Stantec Engineering for Landfill services

Appoint Don McKee to the HRA Board

Approve the County application to acquire tax-forfeited property 70-390-0130 & 70-390-0140

Approve the temporary liquor license for MN Valley Antique Farm Power

Pursuant to Minnesota Statutes 375.12 vendors receiving payments in excess of \$2,000 are listed individually below:

American Engineering Testing Inc	3,300.00
Cenex	5,120.68
Clean Site Llc	4,800.00
Election Systems & Software Inc	4,066.80
Mactek Systems Inc	9,936.00
Midstates Equipment & Supply	6,400.00
Mn Dept Of Transportation	10,089.81
Moldes Electric & Mechanical Inc	2,294.31
MSOP	9,625.50
Tostenson Inc	19,699.68
West Publishing Corporation	2,472.96
Vendor payments less than \$2,000	29,606.95
Final Total:	\$107,412.69

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County Engineer Jeremy Gilb met before the Board to update the Board on several topics. The Board and Mr. Gilb discussed a request from Yellow Medicine County to contract

for engineer services. The Board directed Mr. Gilb and Ms. May to identify the appropriate chargeable rate to cover the cost of services for Chippewa County and work with Yellow Medicine County on a contract.

Mr. Gilb presented the revised CSAH 4 Right of Way Plat No. 3 to be recorded in the County Recorder's Office. No concerns were presented.

The Board reviewed a Local Road Improvement Program Grant Agreement and resolution for the reconstruction of CSAH 15. Motion by Commissioner Gilbertson, second by Commissioner Pauling to approve the grant agreement and resolution. Motion passed by unanimous vote.

Mr. Gilb presented bids for the gravel road projects CP05-001, CP07-001 and CP12-004. The low bid from WM. D. Scepaniak Inc (WDS) at \$693,962.00 was recommended to the Board. Motion by Commissioner Gilbertson, second by Commissioner Nordaune to approve the low bid from WDS. Motion passed by unanimous vote.

Mr. Gilb presented quotes for sealcoating with the low quote coming from Gee Asphalt Systems, Inc. at \$79,754.49. Motion by Commissioner Nordaune, second by Commissioner Jaenisch to approve the low quote to Gee Asphalt Systems, Inc. Motion passed by unanimous vote.

An application for an access permit was received by Ervin Construction for a second access into his gravel pit under the current conditional use permit. Motion by Commissioner Nordaune, second by Commissioner Jaenisch to approve the access permit. Motion passed by unanimous vote.

Mr. Gilb updated the Board on a request from Twin Cities & Western Railroad Company to replace the railroad crossing on CSAH 16. The County will be responsible to pay for materials and any work on the roadway. This project is not included in the County's 5-year construction plan. Motion by Commissioner Gilbertson, second by Commissioner Jaenisch to authorize Mr. Gilb to execute an agreement with the railroad for patching work along CSAH 16. Motion passed by unanimous vote.

The Board and Mr. Gilb discussed a master plan for parks and trails in Chippewa County with the potential to apply for grants and other funding to develop the plan and support initiatives. The Board directed Mr. Gilb to move forward with developing a group for a countywide master plan.

At 10:30 a.m., the Chair asked for a motion to open a public hearing to consider amendments to the County's Food & Beverage Licensing Ordinance and Public Pool Ordinance. Motion by Commissioner Gilbertson, second by Commissioner Nordaune to open the public hearing. Motion passed by unanimous vote.

Suzanne Paulson and Liz Auch from Countryside Public Health presented updates to the County's Food & Beverage Licensing Ordinance and Public Pool Ordinance to comply with Minnesota State statutes and other minor housekeeping updates. Notices were sent out to all vendors impacted by the ordinances. No public were present for the hearing.

Motion by Commissioner Gilbertson, second by Commissioner Nordaune to close the public hearing. Motion passed by unanimous vote.

Motion by Commissioner Jaenisch, second by Commissioner Pauling to adopt the revised Food and Beverage Licensing Ordinance for Chippewa County. Motion passed by unanimous vote.

Motion by Commissioner Nordaune, second by Commissioner Gilbertson to adopt the revised Public Pool Ordinance for Chippewa County. Motion passed by unanimous vote.

Motion by Commissioner Jaenisch, second by Commissioner Pauling to repeal the Certified Food Managers Ordinance. Motion passed by unanimous vote.

Sheriff Olson updated the Board on activities in the Sheriff's Office and Jail during the month of April.

ATC May presented a request for the final payment and semi-final acceptance of the construction of Lateral to Branch 3 of Lateral D of County Ditch No. 22 to Jeff Johnson Excavating Inc. for \$6,569.60. Motion by Commissioner Nordaune, second by Commissioner Pauling to authorize the semi-final acceptance of the project and make final payment to Jeff Johnson Excavating, Inc. Motion passed by unanimous vote.

Two property tax abatement requests were presented for parcel 70-817-4401 and 70-819-1215 where the property should have been in tax-exempt status. Motion by Commissioner Nordaune, second by Commissioner Jaenisch to approve the abatements. Motion passed by unanimous vote.

Family Services Supervisor Becky Deterling updated the Board on several personnel items. Motion by Commissioner Jaenisch, second by Commissioner Pauling to appoint Sandy Weckwerth as the Lead Eligibility Worker effective April 29, 2022, authorize the replacement of the Eligibility Worker position effective April 29, 2022, accept the resignation of Will Warnock and authorize the replacement of the Child Protection Worker. Motion passed by unanimous vote.

Ms. Deterling updated the Board on procurement contracts for Family Services clients and presented two resolutions for health care services for Special Needs Basic Care and Senior Health Options and Senior Care Plus. Resolutions presented support PrimeWest as the only recommended provider for Chippewa County. Motion by Commissioner Nordaune, second by Commissioner Pauling to approve the two resolutions supporting the recommendation of PrimeWest for managed health care services. Motion passed by unanimous vote.

The Board recognized May as Mental Health Awareness Month. Ms. Deterling also presented an update on LADC services for the County.

Family Services Director Lisa Schultz requested approval to replace the open Social Services Supervisor position. Motion by Commissioner Nordaune, second by Commissioner Jaenisch to authorize the replacement of the position. Motion passed by unanimous vote.

Lac qui Parle County Veterans Service Officer Josh Beninga and Lac qui Parle County Commissioner Stacy Tufto presented Chippewa County Veterans Service Officer Tim Kolhei and the Chippewa County Board with a donation of \$2,000 for appreciation of transportation services for their veterans. Motion by Commissioner Pauling, second by Commissioner Jaenisch to accept the donation and thank Lac qui Parle County for their partnership on these important services. Motion passed by unanimous vote.

There being no further business to come before the Board, the meeting was adjourned.

/s/ Michelle May  
Aud/Treas & Clerk of the Board

/s/ David Lieser  
Chairman of the Board

(Auditor's Seal)